

OUR MISSION

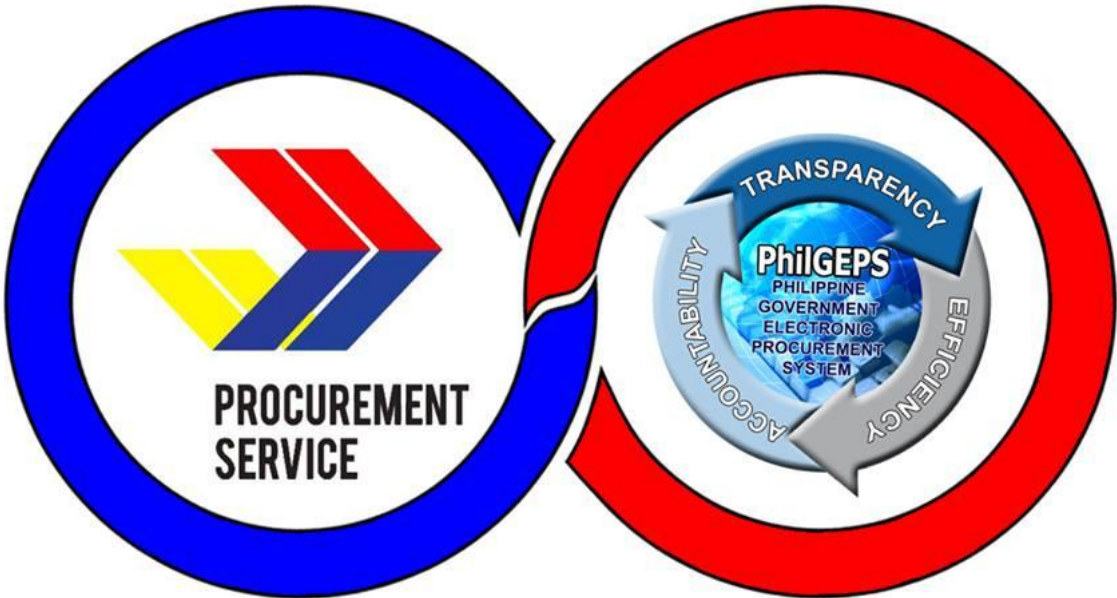
The Procurement Service aims to provide excellent customer service to attain optimum customer satisfaction by ensuring efficient, responsive, economical, prudent, caring, steadfast and professional service to clients and other stakeholders.

OUR VISION

PS envisions itself to be the central procuring entity of the national government and extend its services down to the Regions and Provinces with the establishment of regional depots and sub-depots in various regions and provinces in the Philippines.

PROCUREMENT SERVICE-PhilGEPS

Operations Manual



“PURCHASER OF CHOICE”

“Quality Delivered”

PROFILE OF THE PROCUREMENT SERVICE

June 24, 1976



The Presidential directive led to the birth of the Procurement Pilot Project (PPP), a project that tested the viability of centralized procurement of common use supplies for government agencies. The Project team was composed of the Agency heads of the then Budget Commission presently the Department of Budget and Management, the Department of Finance, the Commission on Audit, and the University of the Philippines.

October 18, 1978

Letter of Instructions No. 755 is issued by President Ferdinand E. Marcos converting the PPP into the Procurement Service (PS) and creating the Procurement Council.

July 25, 1987

Executive Order No. 285 is signed by President Corazon C. Aquino transferring the functions undertaken by the General Services' Supply Coordination to the Procurement Service. The Procurement Council is abolished.

June 2, 1989

Executive Order No. 359 is issued by President Corazon C. Aquino reiterating the policy enunciated in LOI 755. To replace the Procurement Council, it creates the Procurement Policy Board chaired by the Secretary of Budget and Management and orders the operation of Procurement Service regional depots nationwide. Common office equipment are now included in its coverage.



PROFILE OF THE PROCUREMENT SERVICE



February 19, 1996

Executive Order No. 302 is issued by President Fidel V. Ramos which provides policies, guidelines, rules and regulations for the procurement of goods/supplies by the national government.



November 22, 2000

Executive Order No. 322 is issued by President Joseph Ejercito Estrada in response to the challenge of e-government, the Pilot Electronic Procurement System (EPS) which shall feature a Public Tender Board, a Supplier's Registry and an Electronic Catalogue. The Pilot EPS is an integral part of the comprehensive government procurement reform program designed to improve transparency, efficiency and value for money.

PROFILE OF THE PROCUREMENT SERVICE

June 26, 2003



Republic Act No. 9184, also known as the Government Procurement Reform Act (GPRA) is signed by President Gloria M. Arroyo which reorganized the PPB and renamed it as the Government Procurement Policy Board (GPPB), expanding its functions as oversight for all government procurement and recognized the Procurement Service as procurement agent.

April 10, 2006

In response to continued increase in the prices of basic commodities that has reduced the purchasing power of fixed income earners particularly the government employees, President Gloria Macapagal-Arroyo signed the Executive Order No. 524, expanding the Procurement Service coverage to include the government employees' cooperatives and associations.



July 28, 2011

Administrative Order No. 17 which is signed by President Benigno Aquino III directed all NGAs, including military and police units, GOCCs, GFIs, SUCs, and LGUs the use of PS and PhilGEPS Electronic Procurement System in procurement activities in accordance with RA 9184 and improving PS operations through the expansion of the Product List and the improvement of Inventory Management through a computerized system.

PROFILE OF THE PROCUREMENT SERVICE

August 25 & September 28, 2011



The DBM Circular Letter Nos. 2011-6 and 2011-6A was released. This prescribes the procedures and guidelines for the implementation of AO 17 in order to facilitate compliance and achieve the objectives. The Circular Letter also required all NGAs, including Military and Police Units, GOCCs, GFIs, SUCs and LGUs to submit to DBM-BMBs (CO) and DBM-ROs the Annual Procurement Plan for Common-Use Supplies (APP-CSE) using the prescribed format.

MANDATE OF THE PROCUREMENT SERVICE



Operation of a government – wide procurement system established through LOI No. 755 and existing under E.O. 285 and 359, and R.A. 9184



Price monitoring of common use supplies, materials and equipment



Identification of supplies, materials and such other items including equipment and construction materials, which can be economically purchased through centralized procurement



Identification of the sources of supply which are able to offer the best prices, terms and other conditions for items procured by the government

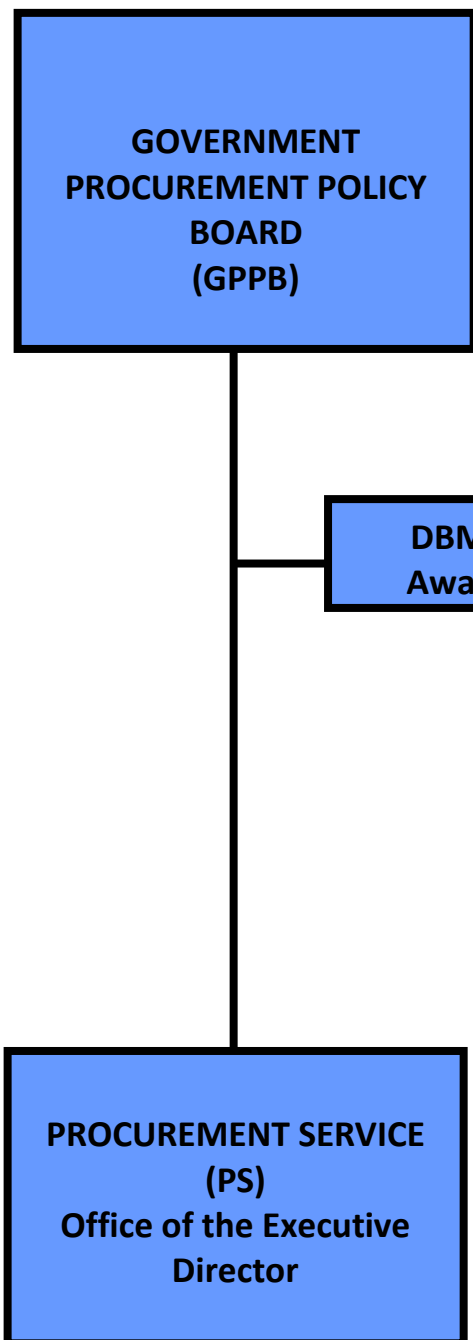


Continuous evaluation, development and enhancement of its procurement system, coverage and products



Management and maintenance of a Government Electronic Procurement System or PhilGEPs

THE ORGANIZATION



The Government Procurement Policy Board (GPPB) is the policymaking body of the Procurement Service. It is composed of the following:

- Chairman: Secretary of DBM
- Members:
 - Sec. of Finance
 - Sec. of Trade and Industry
 - Sec. of Health
 - Sec. of National Defense
 - Sec. of Education
 - Sec. of Interior and Local Government
 - Sec. of Science and Technology
 - Sec. of Transportation and Communications
 - Sec. of Energy
 - A representative from the Private Sector to be appointed by the President upon recommendation of the GPPB.

The DBM - PS Bids and Awards Committee (DBM – PS BAC) posts the Invitations to Bid, conducts pre-procurement and pre-bid conference, screens bidders, conducts post-qualification proceedings, and evaluates and awards all PS bids, negotiations, and contract extensions.

The DBM – PS BAC is composed of the following:

- BAC for CSE (Common-use Supplies and Equipment)
- BAC for NCSE (Non Common-use Supplies and Equipment)
- BAC for Infrastructure and Consulting
- BAC for Ordering Agreements
- BAC Technical working Group (TWG)

The Procurement Service (PS) serves as the organizational unit which implements and operates a central procurement system for the government. Its main functions include: implementation of policies and procedures formulated and prescribed by the GPPB; purchase, warehousing, and distribution of common supplies, materials, and equipment; purchase of non-common supplies, materials, and equipment as may be requested by endUser agencies; issuance of price monitors; operation and maintenance of PS Regional Depots; management and maintenance of a Government Electronic



Procurement System or the PhilGEPS and strict adherence to appropriate standards, product specifications and test methods formulated by the GPPB, the Bureau of Product Standards of the DTI and other pertinent government agencies.

THE PROCUREMENT SERVICE

Organizational Structure

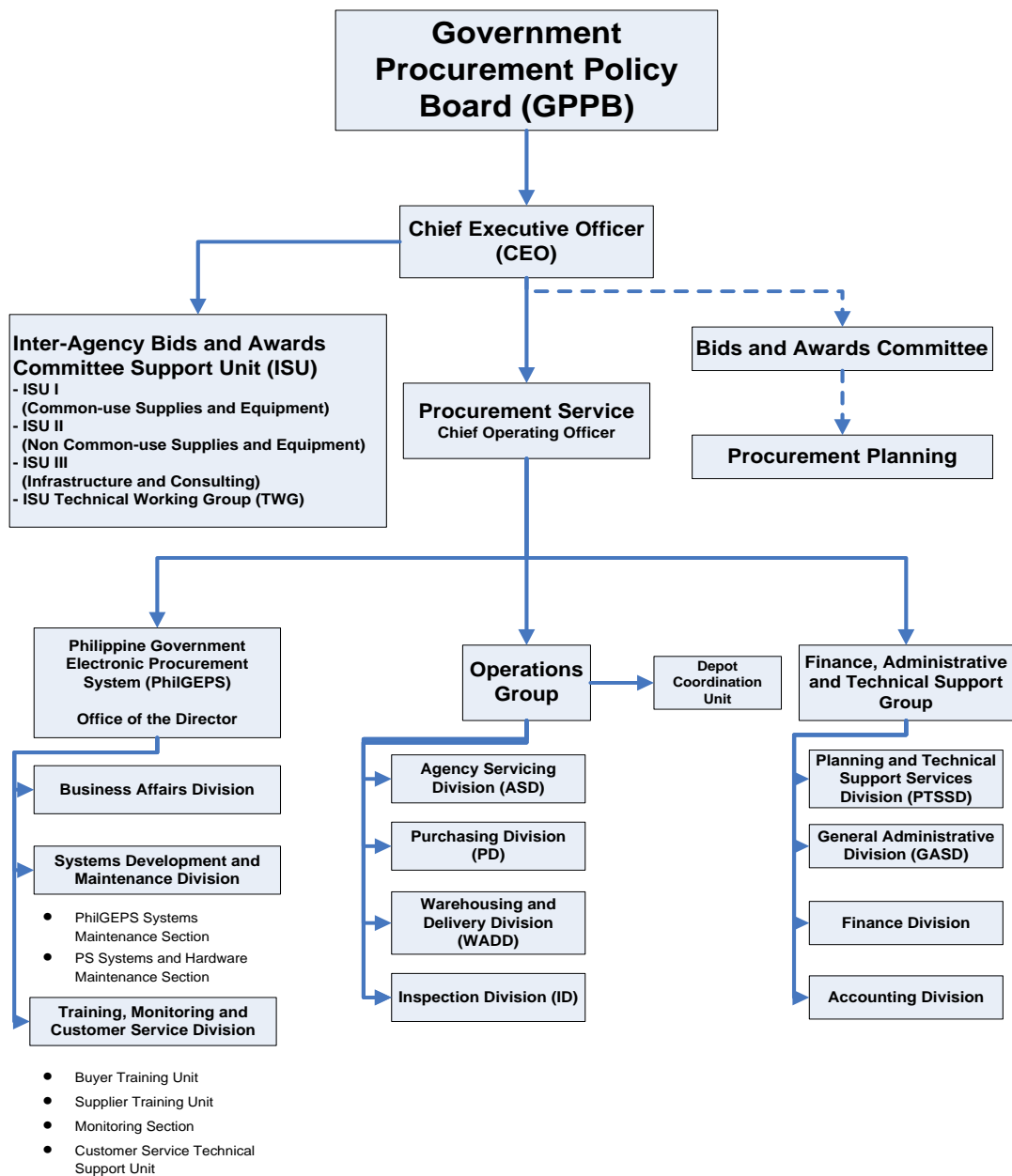


Figure 1. Procurement Service existing Organizational Structure
Source: DBM Authority dated July 9, 2004 and DBM Authority dated September 19, 2011

SUMMARY

The total workforce of the PS as of the end of 2014 is 311 and 65 for the Main Office and depots, respectively.

PS is composed of four (4) groups, to wit, the PhilGEPS, Operations Group, Finance, Administrative and Technical Support Group and the Depots.

The Operations group comprises the Agency Servicing Division (ASD) which evaluates agency purchase requests, review of agency specifications vis-à-vis established standards and determines the quantity for bidding; the Purchasing Division which prepares bid documents implements purchasing activities; the Warehousing Division which maintains the inventory and serves as repository of goods; and the Inspection Division conducts inspection and/or tests and analysis of procured goods.

The Finance, Administrative and Technical Support Group is composed of the Planning and Technical Support Services Division which do the planning and support services, conducts research, feasibility & other studies, manages the database of suppliers and item codes, carries out product awareness/ information seminars, formulate pricing standards/policies and prepares customized reports for management; the General Administrative Division which deals with human resource management, records management, supply management, vehicle upkeep, custodial and security services and delivery services; the Finance Division which performs budgeting, cash management, financial planning and programming, financial control and technical assistance on financial management; and the Accounting Division acts on accounting services and quantitative analysis of financial reports, and records accounts and bookkeeping.

A new staffing pattern is proposed and submitted to the Department of Budget and Management to reinforce the organization and boost the Service's efficiency by at least 50%, a further piece of good news to all PS clients.

Operational Highlights : 2013-2014

Procurement

A total of 18,396 and 404 APRs or Agency Procurement Requests for common and non-common stocks, respectively, were received by PS - Main during this period, a substantial 7.28% increase from the 17,147 APRs in 2013. Total actual sales amounted to **₱5.37B** (₱2.308B for common and ₱3.062M for non-common use supplies and equipment respectively).

Two hundred nineteen (219) client-agencies have been using the Virtual Store as of December 31, 2014.

Warehousing and Distribution

For 2014, a total of 61 common use supplies and equipment (CSEs) including consumables were added to the last year's inventory and have been made available to government employees. These are housed in seven (7) warehouses with a combined area of more or less 6,000 m². Six (6) warehouses are at the PS Complex in Paco, Manila and one is located inside the UP Campus in Diliman – an ideal site for it is less than two (2) kilometers from the numerous government offices that border the Quezon Memorial Circle.

Price Monitoring

As price monitoring is a major dictate under the PS system, statistical summary report revealed that the percentage of incidence of PS prices being lower is 98% with a competitive advantage of 37% of PS prices being lower than market prices.

PS Expansion Program

PS expansion program is in progress. There are thirteen (13) regional depots and eleven (11) sub-depots now in full operation. The most recent addition to the regional network is the sub-depot in Zamboanga – Sibugay, Catarman and Maasin.

For the past six (6) years, the sub-depots operationalization has increased from eight (8) on 2009 to the present count of fourteen (14). The Bacolod sub-depot was promoted to regional depot supplying all government agencies, LGUs, SUCs and GFIs, and GOCC branches in the whole Western Visayas. The depot sales from January to December totaled **₱1.16B**, representing an increase of **21.84%** over previous year's sales of **952M**.

PhilGEPS Membership Scheme

PhilGEPS introduced and implemented a membership scheme in the system that will impose fees in accordance with features that each membership type will have the benefit of using. It took effect last April 15, 2013. The imposition of the new fees was approved by the Secretary of the Department of Budget and Management in accordance with Administrative Order No. 31 issued on October 1, 2012. The user charges and fees is considered as one of the sources of income of PhilGEPS

Continued pursuance of the Government's Anti-Corruption and Integrity Programs through the "Tuwid na Daan" Policy on Good Governance as committed by Pres. Benigno Aquino III

The Procurement Service has committed itself to the highest standards of public service by active involvement in the anti-corruption program of the government. In pursuit of its commitment, PS, together with twenty (20) other government agencies, actively participated in the Integrity Development Review (IDR) conducted by the Office of the Ombudsman (OMB).

To ensure commitment to these standards, it has taken positive measures in upholding honesty and integrity in the Service, pursuant to the recommendations of the IDR Study Team. The approval of the PS Executive Director of the "No Gifts Policy" sets the record in boosting employee morale and in improving the quality of life of every PS employee.

Pursued aggressive marketing strategies through the conduct of Product Awareness Seminars twice every month with client agencies as invited participants

Procurement Service 35th Anniversary Celebration

Pursuant to Office order 197-13, the 35th Anniversary Celebration of the Procurement Service was celebrated with activities like Tree Planting, Sports Tournament, Tiangge and Dance Contest participated by both employees from PS and PhilGEPS.

Incessant conduct of a series of trainings of the Virtual Store with the client-agencies within Metro Manila and to the regions.

Reiteration of the submission of the Annual Procurement Plan for Common-use Supplies and Equipment through the Circular Letter No. 2013-14 issued by the Department of Budget and Management on November 29, 2013

- In support of the government's policy for transparency in government transactions and efficiency in procurement processes, all government agencies are directed to continue to:

- Procure their common use supplies and equipment from the DBM Procurement Service (DBM-PS) without the need for public bidding; and
 - Use the Philippine Government Electronic Procurement Systems (PhilGEPS) in all procurement activities pursuant to Section 53.5 of the IRR of RA 9184.
- The main purpose of the circular letter is to reiterate the procedure and guidelines on the submission of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE), to modify the APP-CSE format by integrating the agency's financial plan and expand the APP-CSE as the Agency Procurement Request for the purpose of ordering said items. Also, the circular reiterated that the agency's Annual Procurement Plan, which includes the APP - CSE should be posted in the transparency seal, as required for the grant of the annual Performance Based Bonus (PBB).
- Some of the general guidelines contained on the circular letter includes:
 - Agencies should be ready with their budget execution plans and targets before the start of the year to ensure timely implementation of procurement activities
 - Agencies can initially obligate 25% of their 2014 appropriation for common use supplies and equipment upon approval of the GAA.
 - Incurrence of obligations for the remaining 75% of their release 2014 appropriation for common use supplies and equipment shall be contingent on the submission of the required APP-CSE to DBM
 - The COA Auditors are enjoined to include in their audit observations, the status of agency compliance with RA 9184.
 - The DBM-PS shall continue to consolidate the APP-CSE submitted by procuring entities which will be the basis for projecting inventory requirements, scheduling of procurement activities, and overall management of the central procurement of common-use goods. Also the expanding of the Electronic Catalogue (now he Virtual Store) to include other products commonly purchased by government procuring entities.
- Pursuant to the said Order, as of November 15, 2013, only 370 APP for 2014 submissions of estimated 3,566 client-agencies or 10.38% have complied with the directive (the list excludes local water districts, DepEd and TESDA schools, the Barangays, LGU hospitals and the provincial and other local offices of NGAs). In this regard, PS had posted e-mail blasts reminding the agencies of their need to comply with AO 17.
- The top twenty (20) clients in Metro Manila who have not yet submitted their APP-CSEs are being visited by our staff to provide assistance in the preparation of their APP-CSEs
- To date, many agencies continue to submit their revised APP-CSEs for 2014
- A comparative report has been devised to analyze the data of APP submissions vis-à-vis Average Monthly Withdrawal (AMW).

🔍 Unutilized deposits of the attached agencies of the twenty-two (22) Executive Offices were being continuously reconciled.

eMDS (Electronic Modified Disbursement Scheme)

In accordance with the establishment of the e-Payment which brings us to the realm of cashless transactions, PhilGEPS has yet again developed a new feature in its system, the Electronic Modified Disbursement Scheme (eMDS). This is a facility that allows National Government Agencies (NGAs) with MDS accounts enrolled in the LBP-eMDS to pay for Common-Use Supplies and Equipment (CSEs) ordered in the Virtual Store. The DBM has been chosen to pilot implement this new feature.

Open Data Philippines

- The PhilGEPS has been tapped to work on the Open Data Philippines project which is a coordinated effort on open government led by the Office of the Presidential Spokesperson (OPS), Presidential Communication Development and Strategic Planning Office (PCDSPO), and Department of Budget and Management (DBM). The focus of this initiative is to consolidate government data (such as budget, procurement, health, education, etc.) into one searchable website, where data will not only be downloadable in spreadsheet formats but will also be presented thru visually-engaging graphics, dashboards, and other forms of applications.
- As such, PhilGEPS Executive Director Rosa Maria Clemente was designated as the Open Data Champion, with the task to coordinate and provide the datasets needed for this initiative. The PhilGEPS is responsible in providing data for the Procurement Notices and Details portion of the Procurement Dashboard. Furthermore, these data will be uploaded, visualized, and featured in the Open Data Philippines website.
- As one of the eight founding members of the Open Government Partnership, the Philippine government is committed to open governance through initiatives such as the Open Data Philippines. This initiative is an important component of President Aquino's drive for good governance and transparency.

I. *Sustaining Public Trust in the Budget*

In pursuant to Sec. 93 (Transparency Seal) and Republic Act 10155 (General Appropriations Act FY 2012), the Procurement Service annually updates and improves its transparency for the public through its Transparency Seal in the website. The seal contains the updated positions and designations of officers with their respective contact information, the annual reports of the PS, the approved budget for the year, the Annual Procurement Plans (APPs) and the contracts awarded.

The seal also has the report for the 2014 APP-CSE submissions by different government agencies. This report reveals which agencies complied with the PS prescribed format, those who used the wrong/outdated format and those who failed to submit their APP-CSE. This consolidated report will be updated monthly since the submission of APP-CSE is ceaseless even after the arranged deadline.

In terms of the budget management of the Procurement Service, consultations within the PS Divisions so that proper allocation of budget is practiced and applied.

On February 12 – 13, 2013, the PS conducted the 9th Annual Regional Depot Assessment at Hotel H₂O, Roxas Blvd., Manila. The 2 day seminar tackled many topics and issues facing the PS and its Regional Depots all over the country. The seminar was attended by Atty. Estanislao C. Granados Jr., Executive Director IV of the Procurement Service, the heads and representatives of all PS Depots and Sub-depots and was closed by Asec. Clare Cattleya G. Amador, Assistant Secretary and Chief of Staff of the Department of Budget and Management.

Among the notable topics discussed in the event was the PS Corporatization, which main objective is to facilitate financial and organizational flexibility of the Procurement Service. This proposal was already at the desk of the Office of the President awaiting His Excellency's approval. In the proposed plan, the new corporation would be called the Philippine Procurement Service, Inc. (PPSI) retaining the Procurement Service in its name as Budget Secretary Florencio Abad insisted. The new corporation will be composed of three (3) business units; the PhilGEPS (Philippine Government Electronic Procurement System) which serves as the depository of eligibility documents of suppliers will also be piloting the e-Bidding project, Procurement Service as purchaser of common-use supplies and Procurement Service as a procurement agent for those government agencies that wishes or is not capable to undertake certain procurement of certain goods.

The Head of Procurement Service – Central Office IT Group, Mr. Ariel Cunanan, also presented the new Regional Depot Database System or ReDDS which aims to facilitate the depot operations more efficiently using technological facilities designed to enhance computerization of regional depots and sub-depots and the Virtual Private Network (VPN), an in-house customized application system which provides link/access from PS Central Office to Regional Depots which will allow PS Central Office to generate reports and other information needed from the Regional PS depots.

II. *Efficient Government Operations*

The simplification of the frontline services the Procurement Service is offering, in compliance to the Civil Service Commission is now on pilot run (see Appendix A). The processes that were involve includes the On-line and Walk-in Transaction of client agencies to PS's Agency Servicing Division, the procurement of goods (whether it is for Repeat Order or for Bidding) and the process flow for the turn-over of the ordered items (be it by Pick up or Delivery) to name a few.

xpanded utilization of PhilGEPS has been one of the main targets of DBM on improving the government-wide public financial management. To enable the linking of the PhilGEPS to the Government Integrated Financial Management Information System (GIFMIS) for tracking budget and expenditures, the PhilGEPS should:

- hire Information Verification Service Provider (IVSP) to cleanse the PhilGEPS Supplier Registry in time for the integration with GIFMIS
- hire creative consultants and rollout of the communication plan to raise awareness on the PhilGEPS new functionalities such as e-Payment Facility and e-Bidding
- develop e-Learning facilities for the PhilGEPS users which will enable them to learn the system even without attending face to face trainings

- strengthen the PhilGEPS helpdesk by outsourcing some of the PhilGEPS helpdesk services and
- lease hardware for PhilGEPS staff mobility specifically in conducting trainings and development of additional functionalities

On January 15 – 17, the Procurement Service along with PhilGEPS and the Government Procurement Policy Board – Technical Support Office (GPPB-TSO) participated in the Good Governance Summit 2014. The three (3) day event was spearheaded by the Department of Budget and Management and tackled different topics which include the Initiatives of the Aquino Administration for 2013 – 2016, the Ceremonial Launch of Open Data Philippines, the Modern Approaches and Innovations in Public Procurement, etc.

III. ***Leadership, Management and Innovation***

Listed below are the innovations the PS has implemented and made in the year 2013:

- ☉☉ The Document Management System (DMS) is fully implemented.
- ☉☉ The Virtual Private Network, a private connection for all regional depots is fully Functional
- ☉☉ Regional Depot Database System is fully functional with continuous updates
- ☉☉ The Phase One of the Financial Management Inventory System (FMIS) was fully implemented since December of 2013. Below are some of the highlights:
 - Upgrade of Financial System (from FOXPRO database to SQL database)
 - The product codes for both the common and non-common use supplies and equipment were improved now complying with the United Nations Product Standards and Services Codes (UNSPSC)
 - Unified Accounting Code Structure (UACS) has been partially implemented in line with the Department of Budget and Management, Commission on Audit and Bureau of Treasury (except the LGUs)
 - The COA new chart of accounts are now fully implemented
- ☉☉ PhilGEPS Modernization
 - The current PhilGEPS system was designed in 2004 and there is a need to re-design the system to include additional functionalities and related system integration, configuration and maintenance services. The initiative aims to achieve the following:
 1. Provide a total e-Government Procurement solution to achieve transparency in all stages of government procurement, i.e. from procurement planning to project management/contract implementation; and
 2. Ensure that the PhilGEPS can be linked with the Government Integrated Financial Management Information System (GIFMIS) for tracking budget and expenditure.
 - Public bidding was conducted by the SBAC, constituted by the Secretary, consisting of PhilGEPS officers chaired by Exec. Dir. Rosa Maria Clemente. An Annual Procurement Plan (APP) was likewise issued by the SBAC and signed by Exec. Dir. Estandislo Granados.

- On March 2013, PhilGEPS sought the approval of Secretary Florencio Abad for the creation of the PhilGEPS Special Bids and Awards Committee (SBAC) to conduct the bidding for the PhilGEPS Modernization. Thereafter, the Public Bidding for the PhilGEPS Modernization was conducted by April. Bid activities in accordance with R.A. 9184 were conducted by the PhilGEPS BAC.

🗳️ E-bidding

- The e-Bidding functionality in PhilGEPS will soon be fully implemented. On May 8, 2013, the PhilGEPS and the Department of Public Works and Highways (DPWH) teamed up to conduct a simulation of the electronic bidding to test the new functionality at the DPWH Office at Bonifacio Drive, Port Area, Manila. Secretary Rogelio L. Singson, head of the DPWH, attended the activity and gave his valuable inputs towards further improving the new functionality. The BAC members of the DPWH examined the readiness of the new module and experienced the online process of submission and opening of bids.
- Presently, the guidelines for the implementation of electronic bid submission have already been approved by the Government Procurement Policy Board (GPPB), and are being routed for signature. Once the guidelines are approved and published, all is set for the full implementation of e-Bidding. In lieu of the absence of the guidelines, a parallel run of the E-Bid Submission for the “Supply, Delivery, Installation, Testing and Commissioning of IT Equipment” will be conducted under the PS-DBM BAC III with DPWH as its end-user.



Procurement

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Price Monitoring

Another service which PS can boast of is market survey. PS monitors prices of common use items and comes up with a consolidated report that could be used to help determine the Approved Budget for the Contract (ABC) of the agency's requests.

In the past years, PS also provided monitoring services on non-common items, but usually only upon request of agencies as the price updates are beneficial, serving as yardstick for their own buying operations. Thus, requests for price verification for a wide range of products (from X-ray scanner machines to guns and ammunitions) continued to pour in PS.

Receptive to this clamor for regular price monitoring, the PS monitoring team is organized to be a composite grouping representing different concerns such as Purchasing, Agency Servicing, Inspection and General Administrative Divisions as well as TWG and other stakeholders, with Planning Division spearheading the activity.

Price monitoring is done at least once a month and ideally, before the conduct of bidding. However, price surveys may also be required as often as necessary depending on the stability of market conditions.

As price monitoring is a major dictate under the PS system, whenever possible, the constituted team prepared quarterly reports on monitored prices of the items carried by PS. The reports revealed that the percentage of incidence of PS prices being lower is 99% with an average of 37% of PS prices being lower than market prices.

Table 1. Statistical Summary of the Price Monitoring Report (as of December 31, 2014)

	Particulars	Office Supplies & Devices	Office Equipment	CCF & Paper	IT Equipment & Peripherals	Electrical Supplies & Accessories	Janitorial Supplies	Office Furniture	Miscellaneous Items	Total
A	Number of CSE	103	15	10	9	9	23	4	6	179
B	Monitored Items (apples-to-apples comparison)	103	15	10	9	9	23	4	6	179
C	Percentage of Monitored Items (B/A)	100%	100%	100%	100%	100%	100%	100%	100%	100%
D	Items Priced Higher Than Market	2	0	0	0	0	1	0	0	3
E	% of Incidence of PS Prices Being Higher (D/B)	2%	0%	0%	0%	0%	4%	0%	0%	2%
F	Items Priced Lower Than Market	101	15	10	9	9	22	4	6	176
G	% Incidence of PS Prices Being Lower (F/B)	98%	100%	100%	100%	100%	96%	100%	100%	98%
H	Average % of PS Price Being Lower Than Market Price	39%	33%	33%	38%	50%	36%	30%	33%	37%

Expansion Program

PS expansion program is in progress. There are thirteen (13) regional depots and eleven (14) sub-depots now in full operation. The most recent addition to the regional network is the sub-depot in Zamboanga-Sibugay, Catarman and Maasin.



Fig. 2. Locations of Procurement Service's Depot and Sub-depot

For the past four (6) years, the sub-depots operationalization has increased from eight (8) on 2009 to the present count of eleven (14). The Bacolod sub-depot was promoted to regional depot supplying all government agencies, LGUs, SUCs and GFIs, and GOCC branches in the whole Western Visayas. The depot sales from January to December totaled **₱1.31B**, representing an increase of **12.93%** over previous year's sales of **1.16B**.

Following are locations of the **Procurement Service Regional Depots and Sub-Depots:**

Regional Depots:

NCR – Quezon City

U.P. Campus
Roces cor. Magsaysay St.
Diliman, Quezon City
Tel. No. (02) 926-7286
(02) 926-2257

CAR - Baguio

#08 Gen. F. Segundo St.
Brgy. Legarda-Burnham, Baguio City
Tel. No. (074) 443-3461
(074) 443-9831
(074) 446-8139

Region I – La Union

Regional Government Center
Sevilla, San Fernando
La Union
Tel. No. (072) 700-2194
(072) 888-3038

Region II - Tuguegarao

Regional Government
Center
Carig, Tuguegarao City
Tel. No. (078) 844-2545
(078) 844-0854

Region III – Pampanga

Regional Government Center
Maimpis, San Fernando City
Pampanga
Tel. No. (045) 455-2486
(045) 455-2485

Region V – Legazpi

Brgy. 40 Cruzada,
Cabangan, Legazpi City
Tel No. (052) 482-0173
(052) 482-0677

Region VI - Bacolod

Old Capitol Building
Gatuslao St.,Bacolod City
Tel. No. (034) 433-7138
(034) 709-0079

Region VII – Cebu

Sudlon, Lahug
Cebu City
Tel. No. (032) 236-4643
(032) 236-2597

Region VIII – Tacloban

Brgy. 77, Villa Ruiz
Marasbaras, Tacloban City
Tel. No. (053) 321-2327
(053) 523-1162
(053) 325-7848

Region X – Cagayan De Oro

Zone 1, National Highway
Bulua, Cagayan De Oro City
Tel. No. (088) 350-1794
(088) 350-1170
(088) 856-3719

Region XI - Davao City

Km. 3, MacArthur Highway
Matina, Davao City
Tel. No. (082) 297-5448
(082) 297-3323
(082) 296-9562

Region XII – Koronadal City

Brgy. Morales
Koronadal City
Tel. No. (083) 228-9788
(083) 228-5546

Region XIII – Butuan City

J. Rosales Ave.

Butuan City

Tel. No. (085) 342-1227

(085) 341-4878

(085) 341-8977

Regional Sub-Depots:

Bontoc

Bontoc General Hospital

Bontoc, Mt. Province

Tel. No. (074) 462-4310

Biliran

Provincial Capitol

General Services Office

Calumpang, Naval, Biliran

Tel. No. (053) 500-9582

Camiguin

Provincial Capitol

Mambajao, Camiguin

Tel. No. (088) 387-0575

(088) 387-0162

Misamis Oriental

Provincial Capitol

Provincial Booking Center

Capitol Compound, Luna St.

Cagayan De Oro City

Bukidnon

Bus Terminal Complex

Hagkol, Valencia City

Tel. No. (088) 828-2031

Zamboanga City

Legionaire St., Zone 4

Zamboanga City

Tel. No. (062) 992-4315

(062) 991-2185

Puerto Princesa

City Coliseum

Brgy. San Pedro

Puerto Princesa City

Tel. No. (048) 434-0548

Borongan

Capitol Building

Brgy. Alang-alang

Borongan City

Tel. No. (055) 560-9352

Misamis Occidental

Provincial Capitol

Oroquieta City

Tel. No. (088) 531-0135

(088) 531-0609

Surigao Del Norte

Capitol Compound

Capitol, Surigao City

Tel. No. (086) 231-6714

Calbayog

New Public Market

Brgy. Bagacay

Calbayog City

Tel. No. (055) 301-1350

Zamboanga - Sibugay

Brgy. Sanito, Ipil

Zamboanga Sibugay

Tel. No. (062) 333-5469

Maasin

Provincial Engineering Office
Capitol Compound, Maasin City
Tel. No. (053) 570-8680

Catarman

Capitol Compound
Brgy. Dalakit, Catarman,
Northern Samar
Tel. No. (055) 251-8119
(055) 251-8100

PhilGEPS –Philippine Government Electronic Procurement System

PhilGEPS is the government-wide central portal that serves as the primary and definitive source of information on government procurement. Under the Government Procurement Reform Act (R.A. 9184) and its Implementing Rules and Regulations, all government agencies are required to publish all procurement information in the PhilGEPS. All merchants transacting with the government are also required to register in the PhilGEPS.

PhilGEPS identified the accomplishments and activities done from January to December 2014 which paves the way to the achievement of the goals stated in its roadmap and work plan for the year 2014.

Listed below are the said activities and accomplishments of PhilGEPS:

Table 2. PhilGEPS Performance Summary (Cumulative from 2000 – 2014)

	2000	2006	2011 - 2014
Agencies	1,138	4,770	18,371
Merchants	432	7,166	48,503
Total # of Bid Notices	2,065	289,531	2,264,836
Total ABC	Php 33.72B	Php 1,830.43B	Php 6,888.19B
Total # of Awards	366	49,810	643,675
Contract Amount	P1.32B	Php 89.67B	Php 1,151.64B

Table 3. Data on Various Activities (as of December 31, 2014)

Total No. of Active* Merchants	34,211
Blue Membership	24,554
Platinum Membership	1,287
Total No. of Active* Government Agencies	12,482
Total No. of Bid Opportunities Posted	449,148
No. of Government Agencies Posting Bid Opportunities	7,763
Total ABC of Opportunities Posted	P 952,241,841,869.08
Total No. of Bid Opportunities with Awards/Bid Results	148,751
Total Amount of Contracts	P 202,365,240,709.21
Total No. of Virtual Store Transactions	10,776
Total Amount of Virtual Store Transactions	P 677,002,425.20
Total No. of Agencies utilizing the Integrated Notice Publication (INP)	237

**active – indicates logging-in activities but not necessarily posting/uploading/downloading files*

Table 4. PhilGEPS' Task Indicators (as of December 31, 2014)

Online registrations processed	42,113	
Helpdesk calls received/responded to	14,917	
Emails received/responded to	Received	Responded
TACSD (Emails received pertains to PhilGEPS concerns and reported system issues from PhilGEPS clients (Government Agencies & Merchants))	42,536	42,536
SDMD (Emails received pertains to reported system issues by TACSD/ Service Provider and for information purposes)	76,781	4,497
BAD	5,256	3,096
SMS received/responded to	6,424	
Walk-in clients assisted	10,618	
Total No. of Agencies Trained	2,124	
Total No. of Merchants Trained	659	
Total no. of validated PBB submissions	214	
Total no. letter requests received/responded to	162	
Total no. of social networking inquiries responded to	6,290	
Total no. for the Email Blasts	Advisories – 12 System Maintenance Schedule – 14 For Other Information – 6	

PhilGEPS Modernization

- The current PhilGEPS was designed in 2004. With the technological advancements available at present, the need to modernize PhilGEPS is essential in order to efficiently and effectively perform the mandate of the organization. Thus, the PhilGEPS Modernization Project was initiated, and likewise it was supported by the management. There is a need to re-design the system to include additional functionalities and related system integration, configuration and maintenance services. This initiative aims to achieve the following:
 1. Provide a total e-Government Procurement solution to achieve transparency in all stages of government procurement, i.e. from procurement planning to project management/contract implementation; and
 2. Ensure that the PhilGEPS can be linked with the Government Integrated Financial Management Information System (GIFMIS) for tracking budget and expenditure.
- On March 31, 2014, the contract for the PhilGEPS Modernization has been signed between DBM-Procurement Service and the Joint Venture of Innove Communications Inc. and FreeBalance Inc. Afterwards; the Notice to Proceed has been issued to the JV dated April 3, 2014.

- The Joint Venture has already submitted the two (2) deliverables which form part of their output/deliverables, to wit:
 1. Project Plan – 1% of the Contract
 2. Delivery of Detailed Specifications Document (DSD) , System Architecture Plan, Disaster Recovery Plan and Security Plan for Phase 1A, 1B, 1C, Phase 2 and Phase 3 – 12% of the Contract

🔗 New Features in the Current PhilGEPS

- E-Bidding
 - Deployed the e-bidding for consulting services to production environment
 - Trained the following 19 Pilot Agencies on the use of E-Bidding:

1. BIR	11. DFA
2. CHED	12. LWUA
3. DepEd	13. PRA
4. DENR	14. PMS
5. DPWH	15. City of Pasig
6. DTI	16. City of Quezon
7. DOH	17. City of Manila
8. DOF	18. Province of Rizal
9. DILG	19. TUP Manila
10. DOST	
 - Conducted 2 Parallel Runs with Procurement Service
- Civil Society Organization (CSO) and Auditor Modules
 - Deployed the CSO and Auditor modules to production environment
 - Number of CSOs Registered: 125

OTHER MAJOR SERVICES

Implementation and Formulation of Quality Standards

Together with the Bureau of Product Standards (BPS) of the Department of Trade and Industry, as well as local manufacturers, the PS takes an active part in the formulation and implementation of national quality standards for products manufactured locally.

In the past years, the PS spearheaded the formulation of national quality standards for several product groups of supplies and equipment.

Product Awareness Seminars

To keep the pace with the latest technological advances, the PS brings the latest breakthroughs in sophisticated technology within reach of its client agencies via supplier-sponsored product awareness seminars. Government agencies are updated with information on new products and their flexibility or superiority over obsolete ones. The PS evaluates these new products and informs client agencies of their recommendations to help them decide on which products best suit their needs.

The market encounters likewise provide suppliers the opportunity to answer inquiries of agencies regarding product features, after sales support services, and other matters. The client agencies, on the other hand, are given the opportunity to suggest modifications and enhancements on existing products to suggest modifications and enhancements on existing products according to their needs.

Table 5. List of Suppliers who sponsored the Product Awareness Seminars for 2014

Date	Supplier's Name	Product	Venue
02/07/14	Microdata Systems and Management Inc.	Projector, Document Camera, Video Conference System	PS Conference Room
03/07/14	DELL	Network Security Solutions	PS Conference Room
03/14/14	Xytrix Systems Corporation	Queuing, Kiosks, Ticket and Parking Systems	PS Conference Room
03/28/14	The Brain Computer Corporation	Aver Video Conference, tablet and Green Projectors	PS Conference Room
04/04/14	Gakken	Duplo Printers and Projectors	PS Conference Room
04/11/14	Brother	Tablet and mobile devices, printer and laptop	Crowne Plaza, Pasig City
04/30/14	Xytrix Systems Corporation	Printing Solutions	PS Conference Room
05/08/14	Acer	Computers	Java Hotel, Laog City
05/16/14	Micro Image International	MERU Networks	PS Conference Room
05/20/14	First Data Corp	Software and Licenses	Cebu City
05/22/14	First Data Corp	Software and Licenses	Davao City
06/06/14	Brother	Printers	Cebu City
06/20/14	Xitrix	IT Solutions	PS Conference Room
07/04/14	Cosmotech	Biometrics	PS Conference Room
07/11/14	ICS	Computers	Manila
07/28/14	Innovalite	Lighting Products	PS Conference Room
08/08/14	One Commerce Corporation	Telecommunications Equipment	PS Conference Room
08/15/14	The FTA AID & Safety Company	Fire Trucks Alternatives	PS Conference Room
08/29/14	MFR Trading and Service	Medical Supplies and Military Equipment	PS Conference Room
09/05/14	Gakken Philippines	Printers	Fuji Xerox Ecosite, Makati
11/28/14	Brother Philippines	Printers	Lake Hotel, Tagaytay
12/04/14	Xytrix Systems Corporation	Printing Solutions	Midas Hotel and Casino, Pasay City

Non- Common Items

In order to hasten project implementation, client agencies which do not have the proficiency or capability to undertake a particular procurement, requested PS, as a procurement agent, to undertake such procurement for them.

DOH Medical Supplies

The Department of Health employed the services of PS in the acquisition of various medical products (e.g. cardiac stress machine system, anesthesia machine and high performance liquid chromatography), generator sets, IT equipment and industrial washing machines.

LRA Filing Aids

The Land Registration Authority used the PS advantage in procuring their customized filing aids such as plastic envelopes, data folders, documentary box

Armed Forces of the Philippines, Air Force, Philippine Navy, Bureau of Fire Protection and Philippine National Police Items

The Philippine Army, Philippine Navy and Philippine Air Force received their needs via the PS route. These supplies are composed mainly of battle dress uniforms, mats, bombs, rifle grenade, blanket, 60mm HE cartridges, 7.62mm ball cartridge, 2.75-inch rocket, raglan T-shirts, troop carriers, socks, night fighting system, bed sheets, camouflage suit, combat boots, dress shoes, mattress foam and body armor. Along with the Bureau of Fire Protection and the Philippine National Police, they also procured items such as IT equipment, motorcycles, LMG, polygraph, rain coat, fire fighter's gloves, SEM-EDX, vehicle, generator sets and medical equipment.

Multimedia Projectors, Airconditioners, Transportation Needs, Electric Generating Sets, Office Modular Partitions and Furniture, Biometrics, Mobile Pedestal, Digital Copiers, Total Station Survey Equipment, Electronic Total Station, Navigator Compass, Leveling Rod, Prism, Electronic Digital Level, GPS, Steel Cabinets, Elevator System, Photocopier, Acoustic Panel on Ceiling and Wall Treatment

Various agencies employed the services of PS in the acquisition of a range of non-common items.

Table 6. Details of Procurement for 2014

PROCUREMENT ACTIVITIES	PERIOD					
	JANUARY - MARCH			APRIL - JUNE		
	APPROVED BUDGET for the CONTRACT (ABC) (A)	BID OFFER (B)	VARIANCE (A-B)	APPROVED BUDGET for the CONTRACT (ABC) (A)	BID OFFER (B)	VARIANCE (A-B)
PUBLIC BIDDING/ NEGOTIATED PROCUREMENT DIRECT CONTRACTING						
COMMON	P 528,727,775.50	P 487,840,028.22	P 40,887,747.28	P 481,929,585.00	P 447,691,502.45	P 15,680,932.55
NON-COMMON	P 404,471,941.66	P 389,352,918.41	P 15,119,023.25	P 585,958,449.45	P 561,937,433.29	P 130,689,898.79
TOTAL	P 933,199,717.16	P 877,192,946.63	P 56,006,770.53	P 1,067,888,034.45	P 1,009,628,935.74	P 146,370,831.34
PROCUREMENT ACTIVITIES	PERIOD					
	JULY - SEPTEMBER			OCTOBER - DECEMBER		
	APPROVED BUDGET for the CONTRACT (ABC) (A)	BID OFFER (B)	VARIANCE (A-B)	APPROVED BUDGET for the CONTRACT (ABC) (A)	BID OFFER (B)	VARIANCE (A-B)
COMMON	P 529,933,802.50	P 496,656,628.80	P 9,034,688.50	P 100,758,632.00	P 91,016,771.73	P 16,658,395.20
NON-COMMON	P 492,976,913.25	P 458,262,991.42	P 11,251,909.86	P 1,168,894,990.87	P 1,130,654,232.06	P 13,811,533.35
TOTALS	P 1,022,910,715.75	P 954,919,620.22	P 20,286,598.36	P 1,269,653,622.87	P 1,221,671,003.79	P 30,469,928.55

Notes:

- Applicable ABC" shall pertain to the ABC of the lots/ items with SCRBS or LCRBs declarations only.
- Negotiated Procurement is either two failed bidding or small value procurement.

Client Base

The PS presently has 18,371 registered agencies, compared to the 18,223 agencies from 2000-2013, an increase of 0.8%.

One measure of the success of the PS system is its increasing base of satisfied clients which include most of the prestigious accounts in the government.

Fig. 3. Top 5 Agencies of 2014 based on their total deposits

AGENCY	DEPOSIT
1. Philippine National Police – National Headquarters	₱1.51B
2. Department of Education – Main	₱1.41B
3. Department of Agrarian Reform – Main	₱1.16B
4. Bureau of Customs	₱773M
5. Environmental Management Bureau – Main	₱451M

INTERNAL ACTIVITIES

🌀 Microsoft Office Excel 2010 – Advance Level Seminar (Batch 2)

Pursuant to the Office Order No. 041-14, the second batch of the Microsoft Office Excel 2010 – Advance Level Seminar was trained on February 6 – 7, 2014 at the PhilGEPS Office, 6th floor, Raffles Corporate Center, Ortigas, Pasig City.

🌀 Training on MS Excel and Power Point

PS officers and selected staff attended the training conducted by Microsoft on September 15, 2014 at the PhilGEPS Office. The training covered both the Microsoft Excel and Power Point, giving the PS officers and staff best practices and tutorials on how to efficiently use both applications.

🌀 Product Awareness Seminar

PS pursued aggressive marketing strategies through the conduct of Product Awareness Seminars twice every month with client agencies as invited participants.

🌀 Procurement Service 36th Anniversary

The 36th Anniversary Celebration of the Procurement Service was celebrated with Thanksgiving Mass and simple *merienda* among PS Divisions.

🌀 Seminar on Earthquakes and Earthquake Preparedness

A seminar aimed in orienting PS employees on the best practices in the event of an earthquake was conducted by the PS in partnership with the Philippine Institute of Volcanology and Seismology (PhiVolcS). This was held on March 13, 2014 with Ms. Sharmaine Villamil, a geologist from PhiVolcS as the resource speaker.

🌀 Seminar on Fire Safety

A seminar orienting PS employees on the best practices in fire safety was conducted by the PS in partnership with the Bureau of Fire Protection. This was held on April 4, 2014 with Chief Inspector Bonifacio C. Carta as the resource speaker.

🌀 Bids and Awards Committee Reengineering

A seminar orienting PS employees on the best practices in fire safety was conducted by the PS in partnership with the Bureau of Fire Protection. This was held on April 4, 2014 with Chief Inspector Bonifacio C. Carta as the resource speaker

MILESTONES

- ③ Continued pursuance of the Government's Anti-Corruption and Integrity Programs through the "*Tuwid na Daan*" Policy on Good Governance as committed by Pres, Benigno Aquino III
 - The Procurement Service has committed itself to the highest standards of public service by active involvement in the anti-corruption program of the government.
 - In pursuit of its commitment, PS, together with twenty (20) other government agencies, actively participated in the Integrity Development Review (IDR) conducted by the Office of the Ombudsman (OMB).
 - To ensure commitment to these standards, it has taken positive measures in upholding honesty and integrity in the Service, pursuant to the recommendations of the IDR Study Team.
 - The approval of the PS Executive Director of the "No Gifts Policy" sets the record in boosting employee morale and in improving the quality of life of every PS employee.
- ③ Incessant conduct of a series of trainings of the Virtual Store with the client-agencies within Metro Manila and to the regions.
- ③ Reiteration of the submission of the Annual Procurement Plan for Common-use Supplies and Equipment through the Circular Letter No. 2013-14 issued by the Department of Budget and Management on November 29, 2013
 - In support of the government's policy for transparency in government transactions and efficiency in procurement processes, all government agencies are directed to continue to:
 - Procure their common use supplies and equipment from the DBM Procurement Service (DBM-PS) without the need for public bidding; and
 - Use the Philippine Government Electronic Procurement Systems (PhilGEPS) in all procurement activities pursuant to Section 53.5 of the irr of R.A. 9184.
 - The main purpose of the circular letter is to reiterate the procedure and guidelines on the submission of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE), to modify the APP-CSE format by integrating the agency's financial plan and expand the APP-CSE as the Agency Procurement Request for the purpose of ordering said items. Also, the circular reiterated that the agency's Annual Procurement Plan, which includes the APP - CSE should be posted in the transparency seal, as required for the grant of the annual Performance Based Bonus (PBB).
 - Some of the general guidelines contained on the circular letter includes:

- Agencies should be ready with their budget execution plans and targets before the start of the year to ensure timely implementation of procurement activities
 - Agencies can initially obligate 25% of their 2014 appropriation for common use supplies and equipment upon approval of the GAA.
 - Incurrence of obligations for the remaining 75% of their release 2014 appropriation for common use supplies and equipment shall be contingent on the submission of the required APP-CSE to DBM.
 - The COA Auditors are enjoined to include in their audit observations, the status of agency compliance with RA 9184.
 - The DBM-PS shall continue to consolidate the APP-CSE submitted by procuring entities which will be the basis for projecting inventory requirements, scheduling of procurement activities, and overall management of the central procurement of common-use goods. Also the expanding of the Electronic Catalogue (now the Virtual Store) to include other products commonly purchased by government procuring entities.
- Pursuant to the said Order, as of December 31, 2014, only 614 APP for 2014 submissions of estimated 3,577 client-agencies or 17.17% have complied with the directive (the list excludes local water districts, DepEd and TESDA schools, the Barangays, LGU hospitals and the provincial and other local offices of NGAs). In this regard, PS had posted e-mail blasts reminding the agencies of their need to comply with AO 17.
 - The top twenty (20) clients in Metro Manila who have not yet submitted their APP-CSEs are e-mailed by our staff to provide assistance in the preparation of their APP-CSEs
 - To date, many agencies continue to submit their revised APP-CSEs for 2015
 - A comparative report has been devised to analyze the data of APP submissions vis-à-vis Average Monthly Withdrawal (AMW).
- 🔗 Unutilized deposits of the attached agencies of the twenty-two (22) Executive Offices were being continuously reconciled.
 - 🔗 The Document Management System (DMS) is fully implemented.
 - 🔗 The Virtual Private Network, a private connection for all regional depots is fully functional.
 - 🔗 Regional Depot Database System is fully functional with continuous updates

🔗 The Phase One of the Financial Management Inventory System (FMIS) was fully implemented since December of 2013. Below are some of the highlights:

- Upgrade of Financial System (from FOXPRO database to SQL database)
- The product codes for both the common and non-common use supplies and equipment were improved now complying with the United Nations Product Standards and Services Codes (UNSPSC)
- Unified Accounting Code Structure (UACS) has been partially implemented in line with the Department of Budget and Management, Commission on Audit and Bureau of Treasury (except the LGUs)
- The COA new chart of accounts are now fully implemented

🔗 PhilGEPS Modernization

- The current PhilGEPS system was designed in 2004 and there is a need to re-design the system to include additional functionalities and related system integration, configuration and maintenance services. The initiative aims to achieve the following:
 3. Provide a total e-Government Procurement solution to achieve transparency in all stages of government procurement, i.e. from procurement planning to project management/contract implementation; and
 4. Ensure that the PhilGEPS can be linked with the Government Integrated Financial Management Information System (GIFMIS) for tracking budget and expenditure.
- Public bidding was conducted by the SBAC, constituted by the Secretary, consisting of PhilGEPS officers chaired by Exec. Dir. Rosa Maria Clemente. An Annual Procurement Plan (APP) was likewise issued by the SBAC and signed by Exec. Dir. Estanislao Granados.
- On March 2013, PhilGEPS sought the approval of Secretary Florencio Abad for the creation of the PhilGEPS Special Bids and Awards Committee (SBAC) to conduct the bidding for the PhilGEPS Modernization. Thereafter, the Public Bidding for the PhilGEPS Modernization was conducted by April. Bid activities in accordance with R.A. 9184 were conducted by the PhilGEPS SBAC.

🔗 E-Bidding

- The e-Bidding functionality in PhilGEPS will soon be fully implemented. On May 8, 2013, the PhilGEPS and the Department of Public Works and Highways (DPWH) teamed up to conduct a simulation of the electronic bidding to test the new functionality at the DPWH Office at Bonifacio Drive, Port Area, Manila. Secretary Rogelio L. Singson, head of the DPWH, attended the activity and gave his valuable

inputs towards further improving the new functionality. The BAC members of the DPWH examined the readiness of the new module and experienced the online process of submission and opening of bids.

- Presently, the guidelines for the implementation of electronic bid submission has already been approved by the Government Procurement Policy Board (GPPB), and is being routed for signature. Once the guidelines are approved and published, all is set for the full implementation of e-Bidding. In lieu of the absence of the guidelines, a parallel run of the E-Bid Submission for the “Supply, Delivery, Installation, Testing and Commissioning of IT Equipment” will be conducted under the PS-DBM BAC III with DPWH as its end-user.

Annual Procurement Plan (APP)

- The Annual Procurement Plan (APP) will facilitate the uploading of the APP of agencies and the monitoring of procurement projects. This facility is available for the uploading of the common use and non-common use APPs of the agency and may be accessed at www.philgepsapp.com. This is in accordance with Administrative Order No. 17 series of 2011 that directs all government agencies to procure their common-use supplies and equipment from the Procurement Service without need for public bidding; and the use of the PhilGEPS in all procurement activities as mandated by R.A. No. 9184. Presently, 11 agencies have submitted their apps.

eMDS (Electronic Modified Disbursement Scheme)

- In accordance with the establishment of the e-Payment which brings us to the realm of cashless transactions, PhilGEPS has yet again developed a new feature in its system, the Electronic Modified Disbursement Scheme (eMDS). This is a facility that allows National Government Agencies (NGAs) with MDS accounts enrolled in the LBP-eMDS to pay for Common-Use Supplies and Equipment (CSEs) ordered in the Virtual Store. The DBM has been chosen to pilot implement this new feature.

Open Data Philippines

- The PhilGEPS has been tapped to work on the Open Data Philippines project which is a coordinated effort on open government led by the Office of the Presidential Spokesperson (OPS), Presidential Communication Development and Strategic Planning Office (PCDSPO), and Department of Budget and Management (DBM). The focus of this initiative is to consolidate government data (such as budget, procurement, health, education, etc.) into one searchable website, where data will not only be downloadable in spreadsheet formats but will also be presented thru visually-engaging graphics, dashboards, and other forms of applications.
- As such, PhilGEPS Executive Director Rosa Maria Clemente was designated as the Open Data Champion, with the task to coordinate and provide the datasets needed for this initiative. The PhilGEPS is responsible in providing data for the Procurement Notices and Details portion of the Procurement Dashboard. Furthermore, these data will be uploaded, visualized, and featured in the Open Data Philippines website.

- As one of the eight founding members of the Open Government Partnership, the Philippine government is committed to open governance through initiatives such as the Open Data Philippines. This initiative is an important component of President Aquino's drive for good governance and transparency.

STRATEGIC PLANS

- ③ Expand market focus to grow sales and attain the sales target of P20B in conformance to AO 17

Continuous expansion of list of common-use/ inventory items to maximize sales potential through the addition and inclusion of new items based on the submitted APP of the agencies.

- ③ The Teacher's Kit will be readily available by next year to include chalk, blackboard eraser, permanent marking pen, sign pen, a box of pencil, brown envelopes (A4 and legal), plastic envelope, bond papers (A4 and legal), glue, illustration board, transparent tape, masking tape, stapler, staple wire, staple wire remover, correction fluid, plastic ruler, pencil sharpener, scissors, and cartolina.
- ③ A plan to come up with a Disaster Management Kit in coordination with the Department of Interior and Local Government.

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